
MEMORANDUM - OFFICE OF THE BOARD OF SELECTMEN

TO: Board of Selectmen

FROM: Michael Branley, Administrative Coordinator

RE: Weekly Update

DATE: January 12, 2012

CC:

Next Board of Selectmen meeting January 14th at 5:30 p.m.

I write to you having come from the auction of tax deeded condo Unit 11; although there were only two bidders the unit sold for \$15,500 to the current occupants. Town Counsel and I were finally able to come to an agreement with the Condo Association's attorney late Friday to agree to pay them 40% of the sale price for the release of their liens. This is essentially the same agreement we had on condo Unit 16. As such, the Town's proceeds will be \$9,300 and the Condo Association will receive \$6,200. While we certainly would have liked to keep the whole balance, I believe eliminating the threat that the condo liens would derail the sale was worth the cost. I am going to try to accelerate the closing so it occurs by the end of the month.

Today the Health Insurance Benefit Review Advisory Committee also met to review a draft report put together by Maureen and clarify our recommendations. This report will be prepared for your review by Monday.

I processed the Town's quarterly unemployment report to Primex and continued working on the 2011 Transfer Station Report we have been directed to submit by the Department of Environmental Security. I also put together the budget report for December and my cover memo, which I sent to you earlier today.

Outstanding Projects list:

1. Tax Deeded Condo Unit 11 (**status update** – the unit sold today for \$15,500)
2. Sign Assessing Contract
3. Receive & Review of Facility Maintenance Plan from MRI (**status update** – I received a final draft from Don on Wednesday and expect to receive the finished product soon)
4. Sign Landscaping Contract
5. 2013 Budget Development & Review Process (**status update** – you are meeting with the Budget Advisory Committee on Monday)
6. Health Insurance Benefits Review Advisory Committee report (**status update** – the Committee clarified its recommendations today and will have the final report to you by Monday)
7. PSNH Abatement appeal & FairPoint court case